

SUMMARY OF CHANGES

Junior Reserve Officers' Training Corps Program, Organization, Administration, Operation,
Training and Support
CCR 145-2

Changes “Junior ROTC” to read “JROTC” throughout this regulation

Adds Para 4-13d, DAI Responsibilities

**Adds Section VI to Chapter 4. Personnel and Administration
Weight Control Program**

4-27. Purpose

This section issues guidance for height and weight standards for instructors and the management of the Brigade Weight Control Program.

4-28. Scope

DAI's, SAI's and AI's are responsible for maintaining appropriate standards of weight, appearance and fitness regardless of age for retention in the JROTC Program. If an instructor fails to meet the height/weight and body fat percentage IAW AR 40-501 he/she will be placed on an overweight program. In order to standardize responsibilities procedures for weight control throughout the Brigades, the following guidance is mandated to ensure compliance. Standards and procedures for taping and recording body fat are located in AR 600-9.

4-29. Responsibilities

a. USACC will—

(1) Prepare memoranda that place instructor(s) in a probationary status for failing to meet height/weight and body fat standards IAW AR 40-501, or one that removes instructor(s) from the overweight program.

(2) Furnish copies of the probationary letter to Region and Brigade.

(3) Initiate decertification procedures UP AR 145-2 and AR 40-501, if no underlying or associated disease cause the instructor to be re-enrolled in the program within 12 months after removal from program.

b. Brigade personnel will—

(1) Measure and record the height and weigh all instructors during formal and informal inspections. Overweight instructors will be taped to determine if he/she meets the allowable Body Fat Percentage (BFP).

(2) Review Annual Performance Appraisals and identify instructors not in compliance with height/weight standards not later than (NLT) 1 October annually.

(3) Monitor JROTC instructors to ensure compliance of height and weight standards.

(4) Place instructors not in compliance with the height/weight standards on the Brigade's weight control program for a minimum of 6 months. The instructor must meet his/her BFP as prescribe in AR 40-501. The instructor will be weighed and taped monthly in accordance with AR 600-9. Brigades may task/utilize DAIs and SAIs to weigh-in, tape, and counsel instructors enrolled in the program. The collected data will be forwarded to their respective Brigades for processing.

(5) Recommend instructors seek medical attention within an adequate amount of time prior to placing the instructor on the overweight program.

(6) Notify Region of extenuating circumstances, if any, that will delay an instructor from meeting his/her BFP as outlined in AR 40-501.

(7) Request initiation of probationary letters through Region to Instructor Management Division, USACC. The memorandum will contain the name, height, and weight of the instructor to be placed on probation.

(8) Administer probationary letters to the instructor(s). It is the Brigade responsibility to issue the letter to the instructor. The effective date of the letter will be the date of receipt by the individual.

(9) Request removal from the overweight program for instructors that meet their BFP within the six-month time period.

(10) Ensure all JROTC Instructors and DAI personnel are in compliance with height and weight standards of AR 40-501 prior to attending conferences or instructor training. Brigades will notify Instructor Management Division, USACC, of personnel attending JSOCC who are not IAW AR 40-501 prior to their attendance.

c. DAI's, SAI's and AI's will—

(1) Ensure instructors' reply by endorsement through Brigade and Region to USACC, upon receipt of the probationary letter.

(3) Request removal from the weight control program for instructors who meet their BFP IAW AR 40-501.

d. Satisfactory progress in the JROTC Weight Control Program is defined as a monthly loss of 3-8 pounds, unless it is determined by a qualified physician that the monthly weight loss progress or period should be adjusted because of underlying medical conditions. Loss of less than three pounds per month is unsatisfactory unless otherwise directed by a physician.

Updates para 5-2 and 5-2b. Quality training

Training quality hinges on the knowledge and preparedness of the trainer. Senior Army Instructors (SAI) have an important responsibility to ensure that all instructors and cadet assistant instructors are well prepared to present instruction and serve as trainers for other cadets. **Our goal is to train every cadet to the standards.**

b. The SAI will act to ensure the training and instructions in the unit are sustained at a level that motivates cadets to continue in JROTC. At a minimum, the SAI must observe training sessions and classes. Instructors will minimize the use of lecture. Instructors will use performance-oriented training such as student-centered interactive techniques, debates, small-group discussions, role-playing, sand-table exercises, simulations, self-paced modules, and other teaching strategies.

Updates para 5-3. Program of Instruction (POI)

USACC is responsible for instruction and training for the JROTC Program. The POI provides for the minimum requirements for successful conduct of the Program. It contains the “Desired Learning Outcomes” of the JROTC Program that supports the mission, “To Motivate Young People to Be Better Citizens.”

a. The POI is based upon a systematic progression of learning: The scope, focus, and content of instruction is both sequential, and independent. It builds on previous capabilities, and allows a great deal of flexibility to the instructors. Mandatory units of instruction include Introduction to JROTC; Leadership Theory and Application; Foundations for Success; Wellness, Fitness, and First Aid; Geography and Earth Science; and Citizenship and American History. Optional units of instruction offered include Air Rifle Safety and Marksmanship; advanced portions of the Success Profiler; Computer Training, and expansion of the mandatory subjects.

b. The CG, USACC updates the training material to support the POI on a cyclical schedule. Each Unit of Instruction will be reviewed and updated as needed and at least every four years.

c. The course length is determined by the school the same as any subject for which a unit of credit is granted. The school must, at a minimum, grant elective credit, but preferably will allow core credit in subjects such as physical education, civics, health, government, etc., that are taught in the JROTC curriculum. Credit in Practical and Performing Arts should also be granted.

d. The JROTC functions like a regular course and is conducted within normal school hours just as any other course. It is not a program that should be conducted before or after school hours or during lunch break. Only extra curricula aspects of the Program can be conducted outside of regular school hours.

e. The required hours are divided into two categories, mandatory and approved elective. Mandatory hours may be realigned up to 25 percent; however, the total of mandatory and approved elective hours must equal those required for any other core school subject. The required hours of instruction may be redistributed throughout the academic year. In cases where

JROTC mandatory subjects are taught to all cadets in other required classes, units can request that their Brigade headquarters allow them to eliminate or reduce the requirement below 25.

f. The term “hours” is defined for JROTC courses the same as it would apply to any school system. A unit hour translates as a 45/50-minute block of instruction/class period. Schools on an accelerated block provide 90/100 minutes of instruction that can be taught as two 45- and 50-minute classroom sessions.

g. Instructors should work closely with school administrators to ensure continuity of teams and cadet leadership positions where scheduling conflicts dictates skipped semesters. Recommend the curriculum be expanded up to eight credits when all four years can be completed by the end of the sophomore year.

h. In block scheduling situations, unit viability will be determined by total cadets enrolled throughout the year; however, staffing will be determined by the average number of students taught at one time during the year.

i. JROTC is a voluntary citizenship program. Cadets who desire not to participate in citizenship activities may choose an alternate elective that does not require participation in the pledge.

Updates para 5-4. Leadership application

The leadership unit of instruction allows for one of many training opportunities available for cadets to exercise the chain of command. The LET 4 cadets act on guidance from the SAI/AI to plan, prepare, and execute training. Selected LET 3 cadets prepare for assigned tasks and conduct training for younger cadets. The LET 1 and LET 2 cadets receive training. Training must be designed to enhance skills, knowledge and abilities of cadets and reinforce instruction in Leadership theory.

Adds para 6-4. Fund Raising Activities

Fund raising in JROTC shall serve to provide goods and services, which supplement the educational, curricular, and co-curricular activities of the program.

a. Cadet Participation

- (1) Cadet participation will be voluntary.
- (2) No grade in course or subject will be affected by a cadet’s participation or non-participation in a fund raising activity.
- (3) Cadets who do not participate in fund raising activities shall not be penalized or discriminated against. Rewards for participation will not be considered discriminatory.
- (4) Cadets will not participate in door-to-door sales activities.
- (5) Wearing of the Army uniform while performing fund raising activities is prohibited.

b. Limitations

(1) All fund raising activities must be approved by the Principal and SAI or his/her representative. The SAI is responsible and accountable for ensuring that all school fund raising activities and projects are conducted in accordance with this regulation and school policy. The following information must be documented and subject to inspection during the annual inspection:

- (a) Purpose of the fund raiser
- (b) Amount needed
- (c) Amount raised
- (d) Present balance in account(s)
- (e) Cadet involvement
- (f) Beginning and ending dates

(2) Monies raised should be spent in ways to benefit the cadets who raised the funds.

c. Salaries, staff development, and in-service activities are not allowable expenditures from cadet fund raising activities.

d. The following activities are unauthorized fund raising events:

- (1) Door to door sales or solicitation in uniform
- (2) Advertisement in newspapers and magazines soliciting donations
- (3) Using cadets as paintball targets
- (4) Use of alcoholic beverages as a raffle
- (5) Raffling of government equipment as a prize
- (6) Use of government funds as a means to make a profit

Updates para: 7-2. JROTC Unit Inspection Program

a. Inspection teams will annually evaluate JROTC units to determine if the schools, cadet corps and instructors meet and maintain standards, and to identify and appropriately reward those that exceed program standards. Team members must be familiar with the inspection program.

Their composite expertise must be sufficient to give detailed coverage of all aspects of the program.

b. The evaluation system is composed of two components; one with a maximum of 1,000 total points on an annual school year basis, and one component without a point value. The Annual Unit Evaluation Summary (CC Form 187-D-R) will be calculated using the applicable components of the Unit Report and the Formal Inspection.

(1) The Unit Report (CC Form 187-A-R) is completed annually by the unit, and forwarded through brigade to the region. The Unit Report represents data for the applicable school year only. Regions may grant exception to specific requirements upon justification by the unit. The Unit Report is worth 400 points.

(2) The Unit Validation Visit (CC Form 187-B-R) is conducted at least annually on an announced basis during those years when no Formal Inspection is conducted. No points are awarded for Unit Validation Visits. Unit validation visits will be made by authorized representatives approved by the Brigade Commander and will use the formal inspection checklist. The fact that it is not a formal inspection will be transparent to the cadets.

(3) The Formal Inspection (CC Form 187-C-R) is conducted at least every 3 years on an announced schedule developed by the brigade and conducted by teams designated by the brigade. Team members must be trained in requirements of JROTC units and may be composed of Active or Reserve personnel. Units will receive an out-brief immediately following the inspection.

(a) The Formal Inspection is worth 600 points of the evaluation. In years during which no Formal Inspection is conducted, the last previous score will be used for the annual evaluation.

(b) Units that fail the Formal Inspection will be reinspected the following year. Brigades will re-inspect unsatisfactory areas in units that score an overall rating of “Satisfactory”, between 450 and 540 points.

(c) The Annual Unit Evaluation Summary (CC Form 187-D-R) will be calculated annually using the applicable components of the Unit Report and the Formal Inspection.

c. Honor Units. Eligible units are those not on probation due to inadequate enrollment or other disqualifying situations. Eligible units that achieve at least a 96 percent on each element of the evaluation will be designated Honor Units with Distinction (HUD). Eligible units attaining at least a 90 percent on each element will be designated Honor Units (HU). Eligible units attaining 80 percent on each element will be designated Merit Unit (MU). Eligible units attaining 75 percent on each element will be designated Satisfactory (S). Inspectors will NOT round scores (up or down). Subordinate headquarters are prohibited from disqualifying units for conditions not prescribed in applicable Cadet Command or Army Regulations. Regions will notify units of their evaluation status NLT 15 September of each SY.

d. Awards for Excellence. Cadet Command or regions may provide other awards or designations for units using the results of this evaluation program.

e. Inspection Calendar. Brigade JROTC Divisions must ensure units are notified at least 30 days prior to a Formal Inspection or a Unit Validation Visit.

f. Implementation. Units will maintain their HUD, HU or MU status until they receive their next Formal Inspection as long as they maintain the required standard of 96 percent or 90 percent on the Unit Report. New units should not receive a Formal Inspection until in operation for at least one year.

Adds para 7-5. Dates of Inspections

a. JROTC units will receive either a formal inspection (FI), Unit Validation Visit or Unit Report during each school year, using Cadet Command Regulation 145-8-3. DAI consolidated supply operations will be inspected annually. The following lists the frequency for each type of inspection:

(1) Formal Inspection – every 3 years.

(2) Unit Validation Visit – annually, during years when no FI conducted Unit Report – annually.

(3) DAI Supply Ops – annually.

b. Conduct inspections no later than 1 May. Inspections will be conducted during the school year when classes are in session IAW schedule established in CCR 145-8. Announce dates of formal inspections after coordination with school officials.

Updates para 8-3. Training and Professional Development

The JROTC School of Cadet Command (JSOCC) will execute the 4-step certification training program and professional development opportunities for JROTC instructors. Completion of the 4-step instructor training process is a requirement for initial certification and continued certification. The 4-step process is as follow:

a. (Step 1): Qualification Training: Qualification Training is a Distributive Learning Course designed to provide potential JROTC instructors with an overview of JROTC and teaching techniques for a classroom environment. Upon completion of the course a certificate of completion is issued and the certificate must be presented to the interviewer prior to the conduct of an interview. The interviewer will annotate on the interview worksheet that the interviewee has completed the required qualification training. Certified interviewers must be familiar with the qualification training requirements and will ask the interviewee relevant questions from the training.

b. (Step 2): JROTC Distance Learning Course (JROTC DLC): The JROTC DLC must be completed prior to the end of an instructor's probationary period. Failure to complete the course within six months of hire will result in termination of certification. The JROTC DLC is a

prerequisite for all instructors prior to the third or fourth phase of training. The DLC is updated at strategic points to reflect changes in the curriculum and command structure.

c. (Step 3): Resident Certification Course: The Resident Certification Course is intended for new instructors as well as those that have not attended the resident JSOCC Certification Course within the first 18-months of hire. Failure to attend the Certification Course within 18-months of hire will result in the termination of certification. The course will improve skills in program administration, classroom management, Junior Unit Management System (JUMS), the curriculum 4-phase lesson plan and innovative instructional strategies.

d. (Step 4): Resident Recertification Course: Instructors are required to complete the Recertification Course every 5 years from the completion date of the Certification Course. Failure to complete the recertification training will result in decertification. The Recertification Course is a seminar/workshop driven program of instructions taught by educators that are subject matter experts in the areas of Brain Compatible Learning, block scheduling and innovative teaching techniques.

e. The goal for accreditation is academic teacher licensure for SAIs and bachelor's degrees with at least vocational licensure for AIs. At a minimum all JROTC instructors working in SAI positions will attain a bachelor's degree and those working in AI positions will attain at least an associate's degree by 2008 or within 5 years of hire date. Instructors will complete at least 10 hours of credit following the JROTC DL or Residence Course, within two years of employment, or by 2005 if currently employed. The courses are: T ED300/500-3 Contemporary American Education, T ED452/552-4 Educational Psychology, and T ED301/501-3 Early School Experience.

f. Region/Brigade Conferences. In-Service Training will be conducted at the annual DAI/SAI/AI Conferences. The SAI or AI should attend each conference, on a rotating basis. DAI attendance does not suffice for this requirement for multiple school districts. Use the following conference template and instructions as a guide when setting up conferences:

(1) Travel days should not start or end on the weekend. The CG, USACC may approve conferences held over the weekend if the majority of SAIs need a weekend time frame.

(2) Conferences should be not less than three days in duration, and it should tailor the needs of the organization.

(3) Coordinate with USACC before signing hotel contracts so training workshops and/or training with the entire group can be figured into the arrangement. A minimum of 7 ½ hours of training must be conducted during the conference. Not all of the hours may be necessary for USACC requirements but they need to be discussed and agreed upon.

(4) Except for optional courses, all classes will be scheduled during the normal duty day.

g. Recurring Professional Development Seminars.

(1) Adjunct Program Training may be conducted at the Brigade. The Director of Army Instruction, or combined schools/school districts will assist the SAI/AI teams in fully utilizing the curriculum. Minimum scheduled time for Adjunct Program Training should be at least four hours, however, actual time will depend upon subject matter and available funds..

(2) Curriculum Development and review is a group activity in which the SAI and AI participate and contribute to the improvement of the curricula of a school division, educational institution, or JROTC Program. Activities should be a minimum of three consecutive hours.

h. JROTC Instructors are encouraged and authorized to enroll in the Army Correspondence Course Programs, listed in DA Pamphlet 350-59. Applicants should identify themselves as JROTC instructors on the application, DA Form 145. Instructors should complete all courses in a timely manner.

i. Instructors may attend other Service School Courses (Air Force, Marines, and Navy) at no expense to the U.S. Army provided they are authorized by the Brigade Commander and space is available at the course

j. College courses offered by two or four-year colleges or universities are encouraged.

Adds para 8-5. Instructor Interviewer Qualification

This section issues guidance for the selection and minimum qualifications of personnel to serve as certified instructor interviewers.

a. The objective of the interviewer certification process is to assist USACC in accurately assessing potential JROTC instructors. The information, guidance and interview protocol is a valuable aid in standardizing the selection of successful JROTC instructors.

b. Region and Brigades are responsible for the selection and interview of potential interviewers.

c. USACC Instructor Management will screen the records of potential interviewers to ensure the following qualifications:

(1) Serving as a High School representative at Region or Brigade.

(2) Serving as a DAI or SAI with a minimum of three years JROTC experience.

(3) Have no adverse or derogatory actions pending.

(4) Has favorable annual appraisals.

(5) Meet the medical and fitness standards of AR 40-501.

(6) Has completed the 4-phase instructor training requirements.

- (7) Voluntarily accepts the responsibility as an interviewer.

Adds subparagraphs 8-18(1) and (2). Range requirements

(1) .177 caliber air rifle ranges will have a minimum distance of 33 feet from the firing line to the target.

(2) .22 caliber rifle ranges will have a minimum distance of 50 feet from the firing to the target.

Revises paragraphs 10-2c and 10-2d. Instructor uniforms

c. Authority. Army JROTC instructors will wear the currently approved Army uniform with authorized insignia and rank at all times while performing JROTC duties and training and at other appropriate times as directed by a USACC Commander. The Class A or B green uniform is the standard for the classroom and campus. The Battle Dress Uniform (BDU) is to be worn only on an exceptional basis for adventure training and camp, but not on campus during the school day. An exception may be obtained for the wear of the BDU uniform for exceptional circumstances. The request must be signed by either the principal or superintendent and be sent through their brigade and region to USACC.

d. Prohibited wear of uniform. Wearing Army uniforms is prohibited in the following situations:

(1) In connection with the furtherance of any political or commercial interests, or when engaged in off-duty civilian employment.

(2) When participating in public speeches, interviews, picket lines, marches, rallies, or public demonstrations, except as authorized by the Commander, USACC.

(3) When attending any meeting or event that is a function of, or is sponsored by, an extremist organization.

(4) When wearing the uniform would bring discredit upon the Army.

(5) When specifically prohibited by Army regulations.

(6) Services not a part of JROTC duties for which payments or benefits are received that would tend to demean the uniform, the wearer, or the Program.

(7) Custodial duties.

(8) Selling tickets at public events.

(9) JROTC instructors are not authorized to wear Maroon or Tan berets, have bloused boots, or similar items as part of their uniforms while conducting JROTC duties. However,

Instructors who upon retirement were branched as Special Forces (18 qualifier) are authorized to wear the Green Beret with bloused boots.

Revises paragraphs 10-3b and 103d. Cadet Uniforms

b. Types of uniforms. This section outlines basic policies on uniforms for JROTC cadets and students. The Army green uniform and the BDU are authorized for wear by JROTC cadets. The Class A or B green uniform is the standard for the classroom and campus. The BDU is to be worn only on an exceptional basis for adventure training, camp, or special team activities, but not on campus during the school day. An exception may be obtained for the wear of the BDU uniform for exceptional circumstances. The request must be signed by either the principal or superintendent and be sent through their brigade and region to USACC.

d. Institutions are encouraged to support drill teams, raider teams, rifle teams, drum and bugle corps, bands, color guards, and other appropriate extracurricular activity teams. Modification of the issue cadet uniforms for these activities is not authorized; however, special uniform accessories such as chrome helmets, colored webbing, and authorized colored berets are acceptable if obtained at no cost to the Government.

Revises paragraph 10-4c and 10-4d. Wearing the JROTC uniform

c. The DAI/SAI publishes guidelines for wearing the uniform. However, an AI/SAI or DAI may not publish guidelines that counter this regulation or that support any activity other than those specifically related to the JROTC Program. The following are considered appropriate occasions to wear the uniform.

d. JROTC Cadets are prohibited from wearing the Army uniform in the following situations:

(1) In connection with the furtherance of any political or commercial interests, or when engaged in off-duty civilian employment.

(2) When participating in public speeches, interviews, picket lines, marches, rallies, or public demonstrations, except as authorized by the Commander, USACC.

(3) When attending any meeting or event that is a function of, or is sponsored by, an extremist organization.

(4) When wearing the uniform would bring discredit upon the Army.

(5) When specifically prohibited by Army regulations.

e. Instructors that fail to inform cadets of this regulatory guidance or permits cadets to participate in such activities in uniform will be immediately probated and/or decertified. Cadets who knowingly violate this regulation will be disenrolled from the program.

f. School administrators may not authorize or ask instructors to authorize wear of the uniform that supports any activity other than those specifically related to the JROTC Program.

Revises para 10-9. Corps and collar insignia

a. The JROTC Corps insignia is the Torch of Knowledge (from the Statue of Liberty), radiant with a raised rim on a disc, 5/8" inch diameter, of gold colored metal (fig 10-7 The corps insignia will be worn by all participants on Class A and cadet-type uniforms, and by all participants except cadet officers on Class B uniforms.

(1) How worn on Class A uniforms.

(a) By cadet officers as show in figures 10-10 and 10-14. The collar insignia (letters) are worn centered on both lapels of the coat, parallel to the inside edge of each lapel, and placed so the bottom edge is 5/8 inch above the notch of the lapel. The corps insignia (discs) are worn centered on both lapels of the coat, parallel to the inside edge of each lapel, and placed so the top edge is 5/8 inch below the notch of the lapel.

(b) By all other cadets as shown in figures 10-8 and 10-12. The corps insignia (discs) are worn centered on both lapels of the coat, parallel to the inside edge of each lapel, and placed so the bottom edge is one inch above the notch of the lapel.

(2) How worn on Class B and BDU uniforms.

(a) By cadet officers, the collar insignia (letters) are worn on the left collar of the outer garment shirt when insignia of grade is worn on the right collar. Rank and collar insignia are centered between the inside and outside edge of the collar and one inch above the lower edge of the collar, with the center line of the insignia parallel to the lower edge of the collar, bottom of the insignia to the outside. When insignia of rank (shoulder marks) are worn on shoulder epaulets, no insignia is worn on the shirt collar.

(b) By all other cadets, corps insignia (discs) are not worn on Class B or BDU uniforms when pin-on insignia of rank are worn on shirt collars or shoulder marks are worn on shoulder epaulets.

b. The Collar Insignia (JROTC) for cadet officers consists of the letters ROTC, 3/8 inch in height in cutoff form of gold colored metal. The Collar Insignia (NDCC) for cadet officers consists of initials of the school, 3/8 inch in height in cutout form of gold colored metal. TIOH must approve the insignia.

(3) How worn on distinctive cadet-type uniforms.

(a) Corps insignia may be worn on the uniform blouse collar as shown in figure 10-9.

(b) When distinctive Class B-type cadet uniforms are worn, corps insignia (discs) may be worn as shown in figure 10-13.

(c) Insignia are centered between the inside and outside edge of the collar and one inch above the lower edge of the collar, with the center line of the insignia perpendicular to the lower edge of the collar.

c. The corps Insignia (NDCC) is the Lamp of Knowledge, lighted, in relief on a flat disc one inch in diameter of gold colored metal (fig 10-11). The NDCC insignia will be worn by NDCC cadets and students, except cadet officers.

(1) Description. The insignia is a Lamp of Knowledge lighted, in relief on a flat disc 1 inch in diameter, all gold color metal (fig 10-11).

(2) How worn. It is worn on the coat collar as shown in figure 10-12 and on both ends of the collar of the shirt when worn as an outer garment as shown in figure 10-13.

(3) As worn by cadet officers:

(a) Description. It is the Corps insignia (Lamp) as described in *b(1)(a)* above. For NDCC school collar insignia, letters that are the initials of the school, 3/8 inch in height, in cutout form, or gold color metal are worn. TIOH must approve the insignia.

(b) How worn. It is worn as shown in figure 10-14. Corps insignia (Lamp) will be placed on the left collar of the outer garment shirt when insignia of grade is worn on the right collar. When grade is worn on the collar of outer garment shirts, it will not be worn on the shoulder epaulets.

Updates para 10-13. Academic achievement insignia

Cadets with at least a B average in all subjects and an A average in JROTC are authorized to wear the academic achievement insignia. The insignia will be worn on the issue or cadet-type uniform only during the academic term following the term in which the grades were earned.

Revises para 10-18c(2). Optional Items

(2) Approved DUI insignias will be worn on the right pocket as shown in figure 10-25. Command, region and school insignias will be worn on the left pocket as shown in figure 10-25.

Revises para 11-4e. Awards for JROTC instructors/civilians

e. Cadet Command JROTC Instructor of the Year. The United States Army Cadet Command (USACC) JROTC Instructor of the Year Award honors effective and dedicated JROTC Senior Army Instructors (SAI) and Army Instructors (AI). Each Region will board their nomination packets and submit one SAI nominee and one AI nominee, annually, NLT 1 April by memorandum to HQ Cadet Command, ATTN: ATCC-PMD, Fort Monroe, VA 23651-5000.

(1) Eligibility Criteria:

(a) Service time as JROTC Instructor must be at least nine (9) months.

(b) Certified as a JROTC instructor and have met all JROTC requirements with no adverse actions taken against him/her.

(c) Meet the eligibility criteria for the award of the JROTC Instructor's Gold Badge.

(2) Selection Criteria. Nominations for the award will be based on the assessment of the school principal in the following areas:

(a) Effectiveness in the classroom and community.

(b) Examples of dedication to the profession of teaching.

(c) How the nominee compares to the school's top classroom instructor.

(d) What activities other than JROTC, is the nominee an active participant (member of a school committee, community involvement or advisory panel).

(e) Increased enrollment or retention rate of the JROTC program.

(f) Significant events that would weigh in the selection process; (Teacher of the Week, Teacher of the Year and other unique training initiatives).

(g) Is the instructor using the current authorized curriculum.

(h) Is the instructor proficient with automation and applications.

(3) Nomination Procedure: Memorandum of recommendation from Principal, through Brigade, and Region Commanders (ATTN: High School Division). HQ, Cadet Command (ATCC-JROTC) will convene a board to select a winner. Each nomination packet will also include a full length photograph taken in the class B uniform within 30 days of the application (does not have to be of professional quality and can be a regular sized photograph). Who can nominate an Instructor? The nomination for the award must be from the instructor's principal with the recommendation of the immediate supervisor (if applicable). A principal may nominate only one instructor per school. Individual instructors will not nominate themselves. Nominations will also include the assessment of the immediate supervisor of the following areas:

(a) Contributions made to the achievements of the mission of JROTC.

(b) Results of the last formal inspection and unit report.

(c) Enrollment and retention rate of the JROTC unit.

(d) Completion of professional development courses/classes.

(e) Competency in techniques and current instructional techniques/methodologies to instruct JROTC course material.

(f) Examples of how the instructor has had impact on cadets.

(4) Approval Authority: Commanding General, Cadet Command.

(5) Frequency and Presentation: Annually. The award will be presented by the Commanding General, Cadet Command at an appropriate ceremony.

(6) Merit:

(a) The JROTC Instructor of the Year will receive The Outstanding Civilian Service Medal and plaque.

(b) Nominees not selected at HQ level will receive the Certificate of Appreciation for Patriotic Civilian Service.

Adds para 11-4f . Distinctive JROTC Instructor Awards

f. Distinctive JROTC Instructor Awards.

(1) The award recognizes the diligent work and outstanding achievements of Army JROTC instructors. The order of precedence is Gold, Silver and Bronze.

(2) Presentation of Award. A designated representative will present the Distinguished Instructor Awards at an official ceremony. The award should be presented at the unit's school assembly and the awardees will be recognized at the instructor's annual conference.

g. Distinctive Gold Instructor Awards. Region Commanders will submit gold awards nominees to the Director of JROTC.

(1) Eligibility. Distinctive Goal Instructor Award recipients must meet the Silver Award criteria. . Nominees must demonstrate that they are encouraging excellence in the classroom, stimulating motivation among instructors through service projects, competitions, and overall program success. The nominees must exhibit full instructor potential.

(2) Criteria. The award will be presented to Noncommissioned officers who possess a baccalaureate degree and officers who attain state teacher certification/licensure.

(3) Approval. The approval authority for the Gold Instructor Award is the Director, JROTC, USACC, Fort Monroe, VA 23651-5000.

h. Distinctive Silver Instructor Awards. Brigade Commanders will submit the nominees' packet to their Region.

(1) Eligibility. Distinctive Silver Instructor Award recipients must meet the Bronze Instructor Award criteria. . Nominees must demonstrate that they are encouraging excellence in the classroom, stimulating motivation among instructors through service projects, competitions, and overall program success. The nominees must exhibit full instructor potential.

(2) Criteria.

(a) The award will be presented to instructors who are recognized as Teacher of the Week or Year by their school district, or those who serve on advisory panels or other councils within Cadet Command, the school or the community and/or has conducted professional development workshops for other teachers in the school.

(b) Noncommissioned officers who actively work towards a Baccalaureate Degree and officers who meet the requirements for or are working towards state teacher certification.

(c) Instructors who have received grants or other funding to support activities or equipment are eligible to receive the Silver Instructor Award, as well as instructors who recently served as cadre members during summer camp.

(3) Approval. The approval authority for the Silver Instructor Award is the Region Commander.

i. Distinctive Bronze Instructor Awards. The instructors' immediate supervisor will recommend and submit the nominee's packet to Brigade Commanders.

(1) Eligibility. Distinctive Bronze Instructor Award nominees must demonstrate that they are encouraging excellence in the classroom, stimulating motivation among instructors through service projects, competitions, and overall program success. The nominees must exhibit full instructor potential.

(2) Criteria.

(a) Distinctive Bronze Instructor Award recipients must complete the instructor probationary period, achieve certification as a JROTC instructor, complete the JSOCC Distance Learning Course and attend the Residential JSOCC within the past five years.

(b) Nominees must meet the height and weight standards of AR 40-501 and receive an exceptional performance on their annual performance evaluation. Instructors subjected to adverse actions, or those who participated in the overweight program within the past year from the date of the nomination, or instructors whose unit is currently under probation will not be eligible to receive this award.

(c) Instructors must be proficient in presenting the student-centered four-phase lesson plan, and demonstrate the ability to present the material in all facets.

(d) Actively participate in JROTC activities (i.e. service projects, competitions, cadet challenge, and other activities within the community.

(e) Recipients of the award must demonstrate a commitment to providing quality education by continuing professional development towards completing a Baccalaureate Degree and ultimately teacher licensure/certification. For example, has completed the follow on requirements for the JSOCC and/or JSOCC DLC and has earned graduate or undergraduate credit in T ED 300/500 Contemporary American Education (3 credits), T ED 452/552 Educational Psychology (2 credits), and T ED 301/501 Early School Experience Practicum (3 credits).

(3) Approval. The approval authority for the Bronze Instructor Award is the Brigade Commander.

Revises para 11–9a. Sons of the American Revolution (SAR) Award

a. General. The Sons of the American Revolution gives the award to a meritorious cadet enrolled in Army JROTC at each school (or one medal for each 500 cadets enrolled at time of the award), and recognizes an outstanding second-year cadet in a 3-year program or a third-year cadet in a 4-year secondary school program. This award consists of a bronze medal pendant and ribbon bar.

b. Criteria. Recipient must—

(1) Exhibit a high degree of merit with respect to leadership qualities, military bearing, all-around excellence in JROTC activities, and community service.

(2) Be currently enrolled in the JROTC program.

(3) Be in the top 10% of their JROTC class.

(4) Be in the top 25% of their overall class.

c. Selection. The SAI or authorized representative will select the recipient. The award may be presented at the end of a cadet's second year in a 3-year program, or at the end of the cadet's third year if in a 4-year program. A recipient of the award will not be eligible for a second award.

d. Source. A representative of SAR will present the award, and the State or Local SAR organizations will correspond directly with each JROTC unit within their areas. The SAI may inquire about the award to the Local or State SAR organizations, or to National SAR headquarters.

Add subparagraph 11-10b(5):

(5) Participate in the program the following semester.

Revises para 11-22. Qualification Badge

JROTC marksmanship qualification badges (fig 11-3) will be worn centered on the flap of the left breast pocket of the Class A uniform coat or Class B uniform shirt, or in a similar location on the distinctive cadet-type uniform blouse. Only the latest award will be worn. Qualification standards are at Appendix X.

Revises para 11-24. Marksmanship medals and ribbons

a. Junior Excellence-in-Competition (EIC) badges and Junior Distinguished badges awarded by the Civilian Marksmanship Program are authorized for general wear on issue-or cadet-type uniforms.

b. Other medals and ribbons with medal pendants awarded by the Civilian marksmanship Program, National Rifle Association, American Legion, USA Shooting, or other organizations sponsoring marksmanship competitions may be worn on the JROTC only for special ceremonies and official functions as directed by the DAI/SAI. They cannot be authorized for general wear.

Add figure J-6, to appendix J: Standardized format to Camp AAR Reports

Change Appendix N to reflect: Athletic Awards (Series 2) to Athletic Awards (Series 3)

Change Appendix N to reflect: Military Awards (Series 3) to Military Awards (Series 2)

Glossary, insert the acronym and define “JCIMS” and “JUMS”.

Appendix O

RIFLE MARKSMANSHIP QUALIFICATION AWARDS

Marksmanship Qualification Awards. JROTC cadets who participate in rifle marksmanship instruction are eligible to earn qualification badges. The badges designate three qualification levels, Marksman, Sharpshooter and Expert. The Expert badge is the highest ranking and most difficult to earn. The badges signify that the cadets who earn them have demonstrated the knowledge and skill to handle rifles safely and have mastered basic rifle marksmanship skills to achieve required scores in qualification firing tests. JROTC cadets are authorized to wear marksmanship qualification badges on their Class A or Class B uniforms. Cadets may earn more than one badge, but may only wear the highest-ranking badge earned.

Qualification Course Standards. The following standards apply to the conduct of unit qualification firing:

- a. Rifles. Air rifle qualification firing must be done with sporter-class air rifles such as the Daisy M853/753/953 series rifles that were issued through the military supply system. If a unit conducts marksmanship instruction with .22 cal. Rifles, qualification firing must be done with standard .22 cal. target rifles issued through the military supply system or similar type rifles.
- b. Distance. Air rifle qualification firing must be done at a distance of 10 meters (33 feet). .22 cal. rifle qualification firing must be done at a distance of 50 feet.
- c. Targets. Air rifle qualification firing may be done on either the BMC (basic marksmanship course) or AR-1 competition targets. .22 cal. rifle qualification firing may be done on either the BMC target or the A-36 competition target.
- d. Clothing and Equipment. During qualification firing, a sling may be used in the prone and kneeling positions, a glove may be worn on the support hand in any position and a kneeling roll may be used in the kneeling position. Shooting jackets may not be worn when qualifying with the air rifle, but may be worn when qualifying with the .22 cal. rifle.

Integration with JROTC Marksmanship Curriculum. Cadets must receive marksmanship instruction before they do qualification firing. These marksmanship qualification standards and procedures are designed for qualification firing to be done in conjunction with the teaching of Unit 7 in the *Army JROTC Leadership Education & Training* curriculum. Qualification firing may be done in stages that are coordinated with completing these lessons in Unit 7:

- a. Lessons 1-6, which include instruction in gun safety, the operation of the rifle, the standing position, the technique of firing a shot, sight adjustments and scoring, must be completed before qualification firing is done in any firing position. After Lesson 6 is completed, qualification firing in the standing position may be done.
- b. After Lessons 1-7 are completed, qualification firing in the standing and prone positions may be done. To qualify for the Marksman and Sharpshooter badges, qualification firing must be done in those two positions, standing and prone.

c. After Lessons 1-8 are completed, qualification firing in the standing, prone and kneeling positions may be done. To qualify for the Expert badge, qualification firing must be done in all three positions, prone, standing and kneeling.

Qualification Scores. To receive a qualification badge, cadets must attain the following scores in qualification firing that is supervised by a unit instructor.

<u>Qualification Badge</u>	Firing Positions	Air Rifle AR-1 Target	Air Rifle BMC Target	.22 Cal. Rifle A-36 Target	.22 Cal. Rifle BMC Target
Marksman	10 shots standing, 10 shots prone	110- 129	175- 187	100- 119	172- 184
Sharpshooter	10 shots standing, 10 shots prone	130- 200	188- 200	120- 200	185- 200
Expert	10 shots prone, 10 shots standing, 10 shots kneeling	220- 300	290- 300	210- 300	287- 300

Qualification Firing Procedures. The unit instructor will designate the times when cadets may do qualification firing. Cadets may be given multiple opportunities to fire qualifying scores.

a. To earn the Marksman and/or Sharpshooter badge, a cadet will be credited with the total of the best 10-shot standing and the best 10-shot prone position scores fired during qualification firing periods designated by the instructor. The standing and prone scores the count for the Marksman or Sharpshooter badges do not have to be fired at the same time or on the same day.

b. To earn the Expert badge, a cadet must fire a 30-shot three-position score (10-shots prone, 10-shots standing and 10-shots kneeling, all fired at the same time) with the following sequence and time limits:

<u>Stage</u>	Time Limit
Preparation Period	10 minutes
Prone position	15 minutes
Changeover to standing	5 minutes
Standing position	20 minutes
Changeover to kneeling	5 minutes
Kneeling position	15 minutes
Practice or sighting shots may be fired in each position before record shots are fired, but any sighting shots and the 10 record shots must be fired within the time limit for that position.	